



# Arts & Crafts Fair Application 2024

Father's Day weekend: **June 15 - 16**

HarborFest weekend: **September 14 - 15**

Marine Park on Bay Street, Sag Harbor, NY 11963

## Vendor Information

NYS Resale No. \_\_\_\_\_ Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Products for Sale \_\_\_\_\_

New vendors must submit 3-4 photos or website showing the work with application. Website \_\_\_\_\_

## Booth Rental - Saturday & Sunday — Save when reserving and paying for both events!

Select booth type and the number of booths you wish to reserve <b>for each event.</b> <b>Discount for booking both events applies ONLY for full payment at time of application.</b>	Price per booth One fair /both fairs	No. of booths		Extension
		June	Sept	
<b>Basic Booth</b> - 12'x12' with open space on each side	\$300 / \$550			
<b>Premium Booth</b> - first row facing Bay St. after the walkway, and spaces around the circle	\$400 / \$750			
<b>Premium Select Booth</b> - first row facing Bay St. before the walkway	\$600 / \$1,100			
<b>Total amount due with application</b>				

**The Chamber assigns all booth locations. Returning vendors have priority assignment of their previous location with full upfront payment. A confirmation email will be sent upon application approval — after which no refunds will be issued. DO NOT CONSIDER THIS APPLICATION APPROVED UNLESS YOU HAVE RECEIVED EMAIL CONFIRMATION**

## Payment Information

If paying by check, mail completed form and check to: **Sag Harbor Chamber, PO Box 2810, Sag Harbor, NY 11963**

If paying by credit card, email completed form to: **info@sagharborchamber.com**

Credit Card Type: ☐ American Express ☐ Visa ☐ MasterCard

Name on Card \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Credit Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

### Rules & Regulations for Sag Harbor Chamber of Commerce Arts & Crafts Fairs

1. The Fair is held from 9am to 5pm on Saturday and Sunday.
2. Vendors **MUST** attend both days and all hours of the fair, and may not break down displays before conclusion of the fair.
3. All merchandise sold must be the original product of the vendor. Resales and dealers are **NOT** allowed unless you have prior approval.
4. The fair will be held rain or shine, however if dangerous weather conditions persist the Chamber may close the fair at its discretion
5. Vendors must supply their own tables, tents and displays. **Tents cannot be staked down due to sprinkler system—we recommend using 20-pound weights as anchors.**
6. Vendors are responsible for clean and neat maintenance of their booth(s) and surrounding area.
7. The Chamber will provide garbage containers at Marine Park.
8. No electric or water connections are available.
9. Set up begins at 7am, and must be completed by 9am.
10. Tents and display units may be left up overnight at the vendor's discretion. Remove all valuables.
11. Sag Harbor Chamber of Commerce reserves the right to expel any vendor with no refund.

**Waiver:** The undersigned, a participant in the Sag Harbor Chamber of Commerce Arts & Crafts Fair held in Marine Park, do hereby release the Sag Harbor Chamber of Commerce from any and all liability for personal injury, property loss, theft, or damage at said Fair. The undersigned has read and agrees to the rules and regulations listed above.

**Questions?** Email [info@sagharborchamber.com](mailto:info@sagharborchamber.com) or contact event chair Marilyn Holstein—by phone 917-873-4891 or via email at [Marilyn212@yahoo.com](mailto:Marilyn212@yahoo.com)

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_