



# HarborFest Vendor Application - 2025

September

Long Wharf, Sag Harbor, NY 11963

## Vendor Information

NYS Resale No. \_\_\_\_\_ Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Products for Sale\* \_\_\_\_\_ \*no alcoholic beverages

## Booth Rental - Saturday & Sunday

Booth spaces are 12' x 10', limited and available on a first paid basis. There are no discounts for reserving multiple booths	Price per booth	Number of booths	Subtotal
Non-profit Sag Harbor Village, Southampton and East Hampton Town organizations	\$100		\$
Sag Harbor Chamber of Commerce Member	\$300		\$
Non-Chamber Vendor	\$600*		\$
			\$

**Payment in full must be received along with application by August 1, 2025 to avoid a \$25 late fee, and confirm space.**

The Chamber assigns booth locations in advance of the event. A map with booth assignment will be sent via email prior to the event.

## Payment Information

If paying by check, mail completed form and check to: **Sag Harbor Chamber, PO Box 2810, Sag Harbor, NY 11963.**

If paying by credit card, email completed form to: **president@sagharborchamber.com**

Credit Card Type: ☐ American Express ☐ Visa ☐ MasterCard

Name on Card \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Credit Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

## Rules & Regulations for HarborFest Vendors

1. Food vendors are responsible for getting their own permits from Suffolk County Health Department. A copy of permit(s) MUST be submitted with application and be on hand at event.
2. Vendors will supply tables, tents, and displays. Tents cannot be staked down. We recommend using 20-pound weights as anchors.
3. The Chamber will provide garbage containers and refuse removal.
4. There are no electric or water connections available.
5. Set up begins at 7am and must be completed by 9am. All cars must be off Long Wharf by 9am.
6. Tents may be left up at vendor's own risk and discretion. Tents left overnight must be collapsed and weighted down.
7. Sag Harbor Chamber reserves the right to refuse or expel any vendor.
8. NO REFUNDS will be given for any reason. HarborFest is held rain or shine.
9. Payment to Sag Harbor Chamber must be cleared before September 5, 2025 for entry to Long Wharf.
10. Placement on Long Wharf is at the discretion of The Sag Harbor Chamber of Commerce - requests will be reviewed and final location confirmed by September 8, 2025

**Waiver:** The undersigned, a participating vendor in the Sag Harbor Chamber of Commerce HarborFest Fair on Long Wharf do hereby release the Sag Harbor Chamber of Commerce from any and all liability for personal injury, property loss, theft or damage at said Fair. The undersigned has read and agrees to the rules and regulations listed above.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Questions? Email: **president@sagharborchamber.com**